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BOARD OF DIRECTORS

KLICKITAT COUNTY EMERGENCY MEDICAL SERVICES DISTRICT NO. 1

January 28, 2026 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, January 28, 2026, at 3:00 pm at EMS Station 1, 1350 N Main Ave, White Salmon, WA, 98672. Also, via Zoom.

Director Chuck Virts was the presiding officer. A quorum was present including Director Tony Gilmer, Director Alia Breon, and Director Don Williamson at 15:09. All Directors in attendance noted they were able to hear and be heard over Zoom.

Also present, EMS Chief Nate Herbeck, Administrative Assistant Will Harryman, Union President Beau Stadler and KCEMS Employees Suzie Gilmer, Kat Larson, and Dave West. Ryan Kreps was also present.

CALL TO ORDER

Director Virts called the meeting to order at 3:07 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Virts requested a motion to approve the agenda as submitted. Director Gilmer made a motion to approve the agenda. Director Breon seconded the motion. The motion carried unanimously.

Director Virts asked if anyone had a conflict-of-interest disclosure. Director Gilmer stated he is married to Suzie Gilmer, an EMT with the District. I do not have supervisory capacity and have not negotiated or participated in the collective agreement per the District's Bylaws section 9. I can and have made motions and seconded motions but abstain from voting where personal gain is possibly involved per Robert's Rules of Order. A letter is on file from the district's attorney, Brian Snure, regarding this potential conflict.

PUBLIC COMMENT

None noted.

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CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director Gilmer made a motion to approve the December 2025 Consent Agenda. This includes the Regular Minutes and video of the December 17 minutes, Accounts Payable in the amount of $41,148.98 and Electronic Transfers in the amount of $455,243.47, Bad Debt in the amount of $30,511.40 and Charity Care in the amount of $201.93. Director Breon seconded the motion. The motion passed unanimously.

ADMINISTRATIVE REPORTS

Financial Report

Administrative Assistant Harryman presented information to the Board from the Finance Committee meeting due to Chief Herbeck limited speaking capabilities secondary to being ill. Information presented was financial highlights and discussed a bookkeeper position to assist Chief Herbeck and do a lot of the work that DZA is performing. Director Gilmer and Williamson also provided information to the Board.

Chief of EMS Report

Administrative Assistant Harryman provided information to the Board.

Vehicles Update

Medic 5 received an alignment, new front shocks, and had some rubber components replaced. Medic 6 had its tires replaced.

Personnel

Float Medic – Kat Larson has filled the position of float medic. Her key responsibilities are to pick up open shifts to mitigate overtime costs and reduce the need for mandatory shift assignments. Also, she has picked up shifts to make the BLS day car an ALS car. When she is not needed to fill shifts, she assists with administrative tasks to assist the Chief. This is a 4-month trial period to ensure the position is correcting needed staffing issues and is working out for everyone involved.

The Board was notified that former employee; Erika Cooper's son had recently passed away. It was noted that Maria had gone above and beyond by purchasing flowers for his memorial on behalf of KCEMS. Other crew members also pitched in and helped.

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Financial

We are waiting on a check for GEMT from the State of Washington, in the amount of $315,000.00. It is being held up due to mailing address issue. Chief Herbeck hopes to have the issue resolved by next week. The check had been sent to a previous address and returned.

We also received $150,000.00 refund from the IRS for overpayments that our account had been charged incorrectly.

Data/Run Report

December 2026-203 911 calls, 2756 YTD, up 31 calls from 2024. 40 were IFT making 458 YTD, up 65 from 2024.

It was noted that we have had very few extended response times due to the mild winter conditions this year.

CONTINUING BUSINESS

KCIFA Report – None.

Union Local Report

Union President Stadler reported two employees from Fire District 3 have joined the Local. He also stated the Union will supply the District with a letter that states all grievances have been resolved to the Union's satisfaction.

Building Committee Report
Director Gilmer updated the Board on the Committee's regrouping based on our recent denial of funding due to the limitation of our secured funding.

NEW BUSINESS

Open Board Position

Moved to later in the meeting.

Director Virts stated further consideration will be made after an Executive Session later in the meeting.

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DEM Moving to the DOPW

Director Virts expressed concern regarding the recent action taken by the Klickitat County Board of County Commissioners to move the oversight and operations of DEM from the Klickitat County Sheriff's Office to the Department of Public Works. Director Virts cited a letter that was being circulated by some of the Fire Chiefs of Klickitat County asking for the BOCC to reconsider their decision inquiring as to why the Emergency Management Executive Board was not convened to discuss this matter. It was noted that not all the Fire Chiefs had signed the letter. Director Virts asked if any of the KCEMS District #1 Board Members would oppose him writing a similar letter to the BOCC along the same lines. All Board members agreed. Director Virts stated he would work with Chief Herbeck to draft a letter to be sent out regarding this matter.

Director Workshop

It was agreed that March would be a good time to schedule this event. Chief Herbeck will work on sending out a survey to find an acceptable time for everyone.

COMMITTEE REPORTS

Grant/Bond Committee
Administrative Assistant Harryman advised the Board on discussion that was started in the Finance Committee regarding the pro and cons of asking the community to support a Lifetime Levy approval prior to the expiration of our current 6-year levy. It was agreed to add this as a topic for the Director's Workshop.

EXECUTIVE SESSION

Director Virts stated that an Executive Session was required to discuss the Open Board Position.

The Board went into Executive Session at 3:52 for 10 minutes. At 4:02 the Board came out of Executive Session and returned to Regular Session.

Director Virts asked for a motion regarding the Open Board Position. Director Williamson made a motion to approve Ryan Kreps to fill the open position. Bill Hunsaker will be considered as an alternate. Director Gilmer seconded the motion. The motion passed unanimously. Ryann's name will be forwarded to the Klickitat County BOCC for approval.

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GOOD OF THE ORDER

A question was asked by a member of the public asking for clarification regarding the new Board Members' position. Director Virts clarified that he was resigning from the Board but that he would stay on until the new candidate had been approved by the BOCC.

FUTURE MEETING DATE

The next regular meeting will be February 25, 2026, at 3:00 p.m. at KCEMS EMS Station 1 in White Salmon, WA and via Zoom.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Virts asked for a motion to adjourn. Director Breon made a motion that the meeting be adjourned at 4:13 pm. Director Gilmer seconded the motion. The motion passed unanimously.

Signed by:
Don Williamson
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Approved — 6/2/2026 — Date

DocuSigned by:
Tony W. Gilmer
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Attest — 6/5/2026 — Date

Submitted by: William Harryman February 20, 2026