

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

June 24, 2026 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, June 24, 2026, at 3:00 pm at EMS Station 1, 1350 N Main Ave, White Salmon, WA, 98672. Also, via Zoom.

Director Tony Gilmer was the presiding officer. A quorum was present, including Director Ryan Kreps and Director Paul Smith. Director Don Williamson was absent. All Directors in attendance noted they were able to hear and be heard over Zoom.

Also present, EMS Chief Nate Herbeck, Administrative Assistant Will Harryman, Union President Beau Stadler, Finance Coordinator Kelsey Barnes, and KCEMS Employees Suzie Gilmler, Maria Roeder Simms, Dave Larson, Justin Piper, and Kat Larson.

CALL TO ORDER

Director Gilmer called the meeting to order at 3:02 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Gilmer requested a motion to approve the agenda as submitted. Director Smith made a motion to approve the agenda. Director Kreps seconded the motion. The motion carried unanimously.

Director Gilmer stated he is married to Suzie Gilmer, an EMT with the District. I do not have supervisory capacity and have not negotiated or participated in the collective agreement per the District's Bylaws section 9. I can and have made motions and seconded motions but abstain from voting where personal gain is possibly involved per Robert's Rules of Order. A letter is on file from the district's attorney, Brian Snure, regarding this potential conflict. Also, Director Kreps stated he is the CEO of Radcomp, which does business with the District.

PUBLIC COMMENT

None noted.

CORRESPONDENCE

None noted.

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CONSENT AGENDA ITEMS

Director Gilmer made a motion to approve the May 2026 Meeting Minutes and the May 2026 Consent Agenda, Accounts payable in the amount of \$140,287.64 and Electronic Transfers in the amount of \$304,633.05. Bad Debt in the positive amount of \$1,656.40 and Charity Care in the amount of \$328.08. Director Gilmer made a motion to approve the minutes and agenda. Director Smith seconded the motion. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Financial Report

Chief Herbeck provided financial information to the Board from the Financial Report provided by DZA.

Chief Herbeck reported that the District is about \$327,000 for ambulance revenue, but we are \$321,000 under budget on our expenses. So overall the District is doing pretty well. One thing that stuck out is the fuel expenses were over budget by about \$2,300 this month on fuel due to increasing prices. We have elections in the amount of \$21,423.96 and the new Financial Coordinator Barnes is working on settling up the outstanding warrants.

Chief of EMS Report

Chief Herbeck reported that the ambulances logged 15,376 total miles during the month, of which 4,281 miles were billable, noting that it was a busier month overall. For May 2026, the District responded to 229 911 calls, bringing the year-to-date total to 1,041 calls, which is 154 fewer calls than during the same period in 2025. The District also completed 45 interfacility transports (IFTs). Level Zero times totaled 201 minutes due to 911 calls and 732 minutes due to IFTs.

Chief Herbeck reviewed year-to-date revenue generated from billable mileage, reporting approximately \$1.6 million in 2026 compared to \$1.8 million during the same period in 2025. Chief Herbeck also shared that Ferno will be providing a demonstration cot for a one-month trial. The Ferno cots are compatible with the District's existing Stryker Power-LOAD system and could save the District approximately \$15,000 while reducing reliance on a single equipment supplier. Chief Herbeck announced that this would be Will Harryman's last Board meeting as he is stepping down from his position. He stated that he plans to arrange a recognition dinner at the end of July. Chief Herbeck also announced that employee Victoria Keith is scheduled to graduate from paramedic school on September 10, 2026. She is one of two employees the District has supported through its employee assistance program.

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Finally, Chief Herbeck reported that the District's website is being redesigned. Following issues with the previous update, the District is working with a company to develop a website that will be easier to edit, maintain, and keep current.

CONTINUING BUSINESS

KCIFA Report – None.

Union Local Report

Union President Beau Stadler reported that he received and reviewed the Chief's grievance response letter. The letter has been distributed to all Local members. The Union plans to discuss the response during its July meeting before issuing a response.

Building Committee Report

Chief Herbeck reported that progress continues to be made on building-related efforts. He noted that Scott Perala of Turner & Townsend Heery would be providing a report later in the meeting regarding potential upcoming projects.

November 2026 Ballot Initiative Updates

Chief Herbeck reported that the District was advised by Washington State Bond Counsel that the EMS District is not authorized to pursue a bond. Scott Perala explained that the way the District was originally formed affects its ability to issue bond debt independently. Chief Herbeck stated that he is awaiting additional guidance from Bond Counsel regarding other potential funding options.

Rural Response Committee Update

Director Smith provided an update on the Rural Response Committee, noting that the committee has held its first meeting, with another meeting scheduled for next month. The committee's initial focus has been to determine whether physical fitness testing should be required for the position. Members discussed implementing an agility test designed to simulate the physical demands of the job and agreed that testing should occur upon hire and either annually or biennially thereafter.

Once the physical fitness component is established, the committee plans to focus on developing a "Reach and Treat" trail response program.

Dave Larson added that a subcommittee has been formed to develop the proposed agility tests. He also reported that another committee member has researched similar agility testing programs used by other agencies. The committee intends to review current job descriptions to ensure the proposed testing aligns with the essential functions of each position.

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NEW BUSINESS

Goldendale Property Proposal

Scott Perala of Turner & Townsend Heery presented an evaluation of a potential property acquisition in Goldendale. The District's original plan was to construct a new station on the Pioneer site using a model based on the Kittitas model. Initial cost estimates for the proposed 7,000-plus-square-foot building exceeded the District's anticipated budget, resulting in the concept being reduced to approximately 5,400 square feet.

Chief Herbeck informed Mr. Perala of an existing building for sale on Broadway Street in Goldendale that may better meet the District's operational needs. Mr. Perala explained that the building already contains much of the necessary infrastructure and plumbing, making it a potentially more cost-effective option. Preliminary estimates indicate that purchasing and renovating the Broadway property would cost approximately half of what constructing a new facility on the Pioneer site would require.

Mr. Perala reviewed the advantages and disadvantages of both locations and emphasized that the evaluation remains in the conceptual stage. The District is continuing its due diligence, including consulting with the City of Goldendale to confirm zoning, permitting, and other project requirements. Based on current cost estimates and the project timeline, the Broadway property appears to be a promising opportunity for the District.

Balance Adjustment Policy

Chief Herbeck reported that the District was contacted by System Design regarding the District's Balance Adjustment Policy and whether it remained in effect. He stated that the District has continued to honor the existing policy, which provides a 20% discount for customers who pay their balance in full. However, because the policy was outdated, Chief Herbeck presented a revised policy reducing the discount to 10% for balances paid in full. The revised policy also establishes payment plan guidelines, allowing balances of \$3,000 or less to be paid over up to 12 months, and balances over \$3,000 to be paid over up to 24 months. Requests for exceptions may be approved by the Chief, and all payment plans require a minimum monthly payment of \$50. Director Smith moved to approve the revised Balance Adjustment Policy. Director Kreps seconded the motion. The motion carried unanimously.

2025 Consent Agenda

Finance Coordinator Barnes presented a summary of the 2025 Consent Agendas to ensure all required approvals were documented in preparation for the upcoming audit. Director Gilmer moved to approve the 2025 Consent Agendas. Director Smith seconded the motion. The motion carried unanimously.

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COMMITTEE REPORTS

Grant/Bond Committee

Administrative Assistant Harryman advised there was nothing new to report.

EXECUTIVE SESSION

The Board will be going into executive session pursuant to RCW 42.30.110(g) relating to personnel matters, collective bargaining issues and negotiations. Reminder-All discussion in Executive Session is privileged and not to be shared. No decisions are made in executive session.

The board exited executive session at 4:04pm.

Following Executive Session, Director Kreps moved to authorize Chief Herbeck to make an offer on the property located on Broadway Street in Goldendale. Director Gilmer seconded the motion. The motion carried unanimously.

GOOD OF THE ORDER

Director Gilmer discussed the need to establish a committee to review the District's patient transfer policies. He noted that the District's charter includes provisions related to facilitating patient transfers with the Hospital and expressed the importance of working collaboratively to identify solutions that meet the needs of both organizations. Director Gilmer invited Board members and interested individuals with a strong understanding of the transfer process to participate on the committee. Chief Herbeck stated that it would be helpful to have a preliminary list of interested committee members by the next Board meeting.

FUTURE MEETING DATE

The next regular meeting will be July 29, 2026, at 3:00 p.m. at KCEMS EMS Station 1 in White Salmon, WA and via Zoom.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Gilmer asked for a motion to adjourn. Director Gilmer made a motion that the meeting be adjourned at 4:13pm.

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Signed by: <i>Don Williamson</i> 91D49E4826E14EE...	Initial <i>DW</i>
Approved Date	
DocuSigned by: <i>Tony W. Gilmer</i> E0D0178A309A472...	DS <i>TWG</i>
Attest Date	

Submitted by: Kelsey Barnes June 29, 2026